

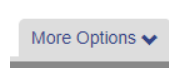
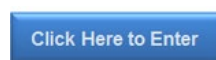
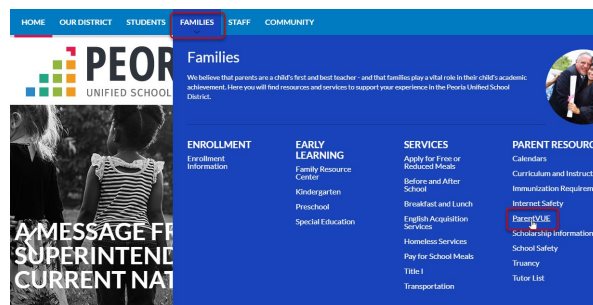


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Activating Your Account

1. Open an Internet browser and go to the Peoria Unified School District home page:
<https://www.peoriaunified.org/>
2. Hover over the *Families* tab and then click to select **ParentVUE**.
3. Click the **Click Here to Enter** button.
4. Click **I am a parent >>**.
5. Click **More Options**.
6. Click **Activate Account**.
7. Click **I Accept** to accept the privacy statement.
8. Click **I Accept**.
9. Enter your **First Name**, **Last Name**, and **Activation Key** exactly as they appear in the *Activation Key Letter* you received from your school office.
10. Click the **Continue to Step 3** button.



Step 1 of 3: Privacy Statement

Read through the following Privacy Statement and click the Accept button to agree to the privacy agreement.

The Federal Education Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. In order for the Peoria Unified School District to remain compliant with its obligations under the FERPA law, you must agree to the following considerations and rules for the use of the ParentVUE. Your user name and password are confidential and intended for your use only. There is no need for you to share your user name and password with anyone for any reason. You are solely responsible for the use of your user name and password. The Peoria Unified School District accepts no responsibility or liability for any inappropriate use of your user name and password. No School or Peoria Unified School District official will ask you to reveal your user name and password for any reason.

Clicking I Accept means that you agree to the above Privacy Statement.

I Accept Return to login

Step 2 of 3: Sign In with Activation Key

Please enter your first name, last name and the 7 character authentication key (provided to you by the district), to activate your ParentVUE account:

First Name

Last Name

Activation Key

Continue to Step 3

11. Create a **User Name, Password (Confirm Password)**, and enter your **Primary Email**.
12. Then click the **Complete Account Activation** button.

Step 3 of 3: Choose user name and password

Welcome Stephen Adkins. To complete your account activation you will need to create your username and password. Remember that passwords are case sensitive. Your password can consist of numbers and letters and must be a minimum of 6 characters in length.

User Name
sadkins

Password

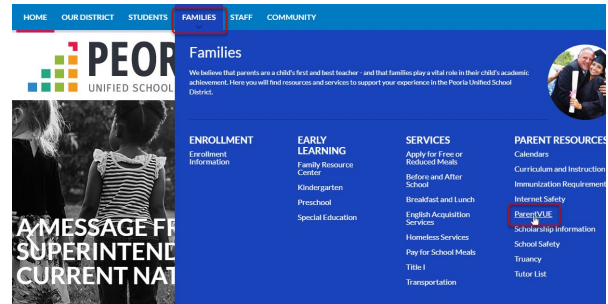
Confirm Password

Primary E-Mail
sadkins@gmail.com

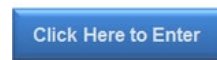
Complete Account Activation

Logging into ParentVUE

1. Open an Internet browser and go to the Peoria Unified School District home page: <https://www.peoriaunified.org/>
2. Hover over the *Families* tab and then click to select **ParentVUE**.



3. Click the **Click Here to Enter** button.



4. Click **I am a parent >>**.



5. Enter your **User Name** and **Password**.
6. Then click the **Login** button.

Login

Peoria Unified School District

User Name:
sadkins

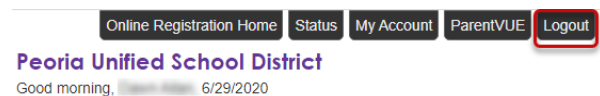
Password:

Login

More Options ▾

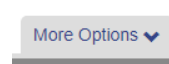
Logging out of Your Account

1. Be sure to click the **Logout** link in the upper right corner of the page when finished.



Forgot Your Password?

1. From the ParentVUE Login page (see Logging into ParentVUE, steps 1-4 above).
2. Click the **More Options** button.



- Click the **Forget Password** link.
- Enter the **email** that was used during your account activation.
- Then click the **Send Email** button.

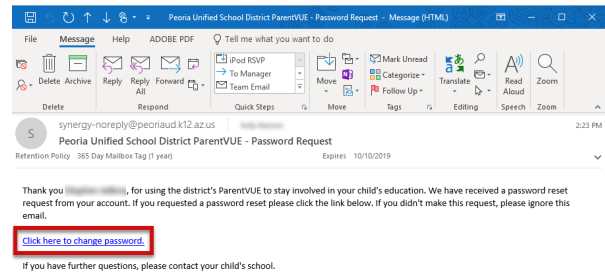
Forget Password

Send Password Reset Request

Enter your email address or user name and we will email you a link to change your password. knelsen@pusd11.net

Send Email

- A message will be sent including a link to change your password.
- Click the link in the email and complete the form including your first and last name, and the new password.



- Confirm the new password and then click **Change Password**.

Change Password

To change your password, enter your current First and Last Name (must match name on account), type the new password twice to confirm, then press the Change Password button.

User Name: sadkins

First Name: [text input]

Last Name: [text input]

New Password: [text input]

Confirm New Password: [text input]

Change Password

- If the password reset page is still open, use the **Click to return to Login** link to enter the password that was emailed.

[Click to return to Login](#)

Otherwise, follow steps 1-6 under *Logging into Your Account* above.

ParentVUE Home Screen

Alexander (623-412-4550)

Streams My Account Help Online Registration Logout

Peoria Unified School District
Good morning, [redacted] 7/16/2020

Home

Messages 49

Calendar

Attendance

Class Schedule

Conference

Course History

Course Request

Grade Book

Report Card

School Information

Student Info

Parent and Student Resources

No Photo [redacted] Pioneer Elementary

Online Registration is Currently Open: Resume Registration

A+ [redacted] - Grade report period 'Term 4' is ending on 7/30/2020

No Photo [redacted] Pioneer Elementary

Online Registration is Currently Open: Resume Registration

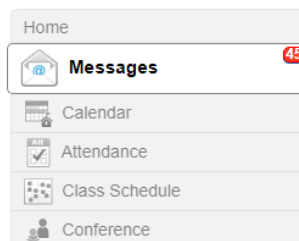
A+ [redacted] - Grade report period 'Term 4' is ending on 7/30/2020

No Photo [redacted] Pioneer Elementary

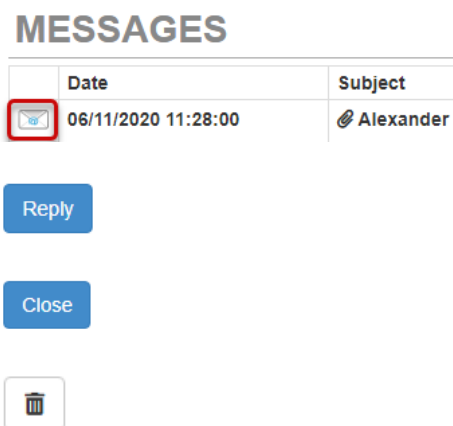
1. **Focus Menu** –select from the children actively enrolled in the district
2. **Streams** – allows parents to communicate with teachers
3. **My Account** – access and update account information
4. **Help** – information provided by the district
5. **Online Registration** – access to online registration during the registration period
6. **Logout** –logout when finished
7. **Navigation Bar** – contains links to display records for a selected child
8. **Recent Events** – includes grading period dates, conference events, school events, attendance notes, etc.

Messages

The **Messages** screen will have a list of messages from your child's teacher(s).

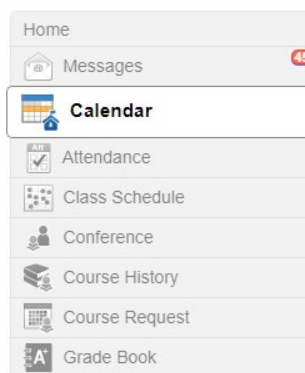


1. Click on the message to open it.
2. Use the **Reply** button to respond to the teacher's message.
3. Use the **Close** button to close the message.
4. Use the **Delete** button to delete the message.



Calendar

The **Calendar** screen displays assignments from the grade book (for the student shown), and other school and district events.



CALENDAR

The screenshot shows the Synergy ParentVUE Calendar interface. At the top, there are three filter buttons: 'Classes' (1), 'Assignment Type', and 'Assignment Status'. Below these is a navigation bar with 'Today', left and right arrows, the month 'March 2020', and view options 'Month', 'Week', and 'Day' (2). The main calendar grid shows a 6-day rotation schedule (3) with columns for Sun through Sat. Red icons in the calendar cells indicate missing or unscored assignments (4). On the right side, there is a monthly calendar view and an 'Events' sidebar (5) with checkboxes for 'Assessments', 'Assignments', 'Holidays', and 'School Events'.

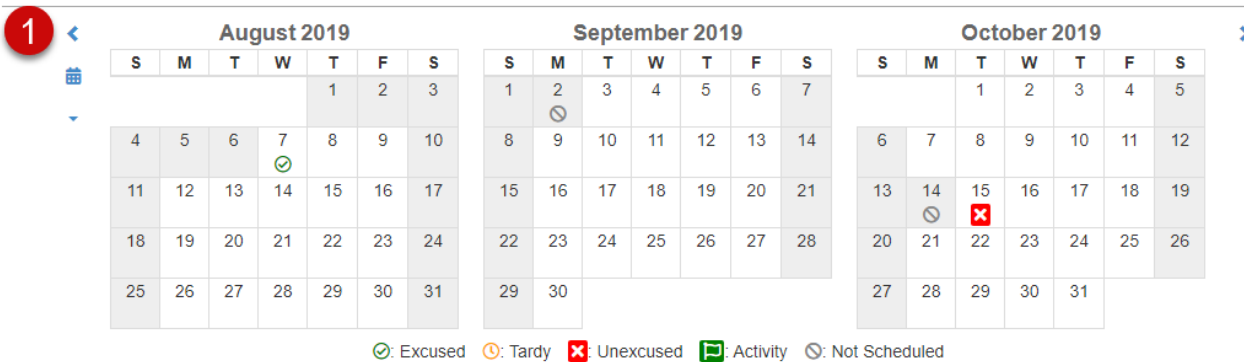
1. **Filter by** classes, Assignment Type, or Assignment Status
2. **View by** Month, Week, or Day
3. **Show rotation** displays the 6-day schedule for elementary school (a=1, b=2, c=3, d=4, e=5, f=6)
4. Click an **assignment** to view more information
NOTE: Red assignments are either missing or have no score.
5. **Show events** (assessments, assignments, holidays, and school events)

Attendance

The **Attendance** screen displays information for the current school year.

The screenshot shows the Synergy ParentVUE sidebar menu. The options are: Home, Messages (45), Calendar, **Attendance** (highlighted with a blue bar), Class Schedule, Conference, and Course History.

ATTENDANCE



All (08/07/2019-06/30/2020) >

Days of Attendance

2

Detail: on

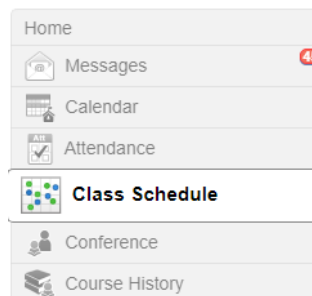
● Excused ○ Tardy ✖ Unexcused ■ Activity ○ Not Scheduled

Pioneer Elementary			
Date	Reason	Reason (PM)	Note
10/15/2019	✖ Unexcused Absence	✖ Unexcused Absence	9:35 - Left message
08/07/2019	● Other Absence	● Other Absence	Waiting to get immunization - per mom - Mom signed him in at 1:10

1. **Calendar View** – displays a series of calendars showing days this child was absent or tardy. Click on a date to view more attendance detail.
2. **Attendance Detail** – displays absences per course and period. Toggle Detail to 'on' to see a list of absences including reason, and notes.

Class Schedule

The **Class Schedule** screen lists the Period, Course Title, Room Name, and the Teacher for each class in separate columns.



CLASS SCHEDULE

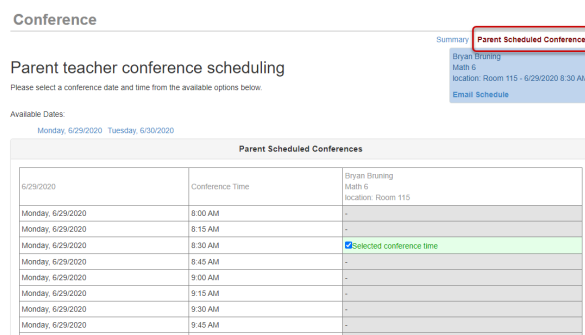
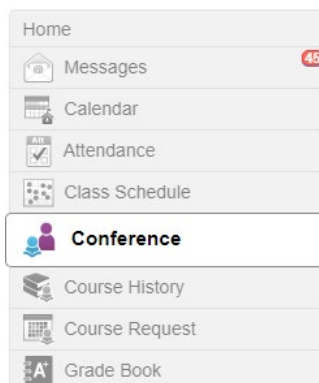
1. Teachers can easily be contacted by clicking the name link or the envelope icon.

01: 12806 Science/Health 6 - 12806-00002 12:00 AM-12:00 AM	Krahn, Amy
02: 11806 Math 6 - 11806-00003 12:00 AM-12:00 AM	Bruning, Bryan
03: 14826 Choir 6 - 14826-00003 12:00 AM-12:00 AM	Hunter, Anna
04: 13806 Social Studies 6 - 13806-00002 12:00 AM-12:00 AM	Emerick, Kyle

Conference

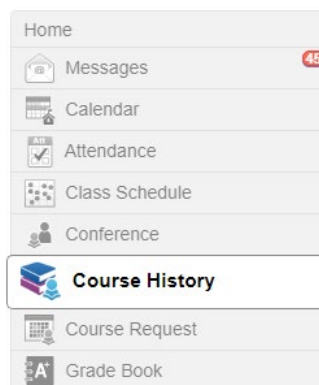
The **Conference** screen allows parents to schedule (or reschedule) parent-teacher conferences. Not all teachers use this feature. If a teacher does not allow for electronic scheduling of conferences, the page will display a note that there are no conferences available at this time.

To learn more about how to schedule a conference, if available, [click to view the step-by-step directions](#).



Course History

Course History displays courses and grades received for all years and all schools in the Peoria Unified School District.



1. Toggle Details '**on**' for Graduation Status, Test Requirements, or Student Course History.

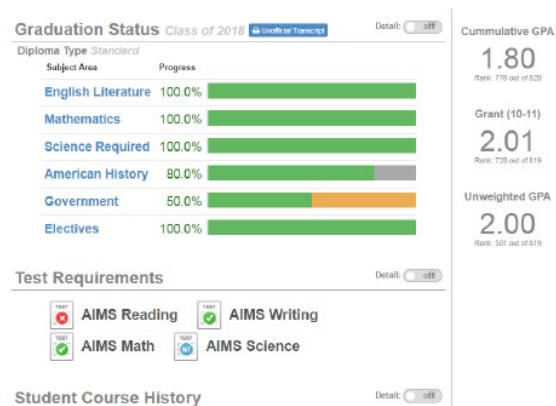


The **Graduation Status** section provides detailed credit and test requirement information, if appropriate to the student school grade level.

- a. Click a course title to view more information.

The **Test Requirements** section display scores for required test for graduation.

The **Student Course History** section displays the mark earned, credit attempted, credit completed, and verified credit.



Student Course History

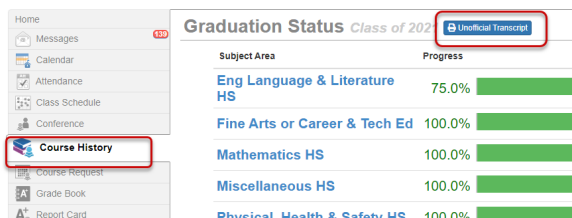
Grade: 08

Course Title (ID)	Mark	Credit Attempted	Credit Completed	Verified Credit
Edupoint High School Year: 2018 Term: S1				
EXPLORATORY TEEN LIVING 8 (HE8210)	A	0.00	0.00	
Edupoint High School Year: 2018 Term: YR				
ADVANCED ENGLISH 8 (LA1124)	A-	0.00	0.00	
ALGEBRA 1 HONORS (MA3220)	B	1.00	1.00	Mathematics
CORE SOCIAL STUDIES 8 (SO2106)	A	0.00	0.00	
EARTH SCIENCE (SC4210)	A-	1.00	1.00	Science
SPANISH I (FL5510)	B	1.00	1.00	
Edupoint High School Year: 2018 Term: S2				
TECHNOLOGY EDUCATION 8 (TE8452)	A	0.00	0.00	
Grade: 09				
Hope High School Year: 2018 Term: YR				
AP HUMAN GEOGRAPHY (SO2211)	C-	1.00	1.00	History

Unofficial Transcript: High School Students

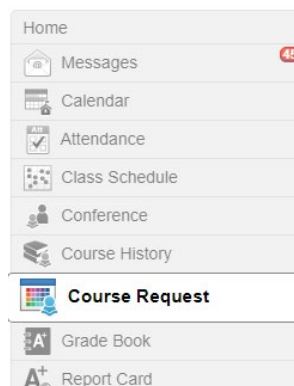
NOTE: The unofficial transcript button is visible for both elementary and high school accounts. However, reports will only generate for students in grades 9-12.

Click the blue **Unofficial Transcript** button next to Graduation Status. A PDF document will be downloaded.



Course Request

The **Course Request** screen displays a read-only list of the courses your child(ren) can request for the following year.



Grade Book

The **Grade Book** screen allows parents to keep track of their child's grades, assignments and test scores that have been posted by the teacher(s).

1. **Course Name** – click to view a list of assignments, their scores, and course content.
2. **Teacher Email** – click the name or envelope icon link to send an email to the teacher
3. **Class Resources** – Click the Class Level Resource link to open the list. Then click the name of the resource.

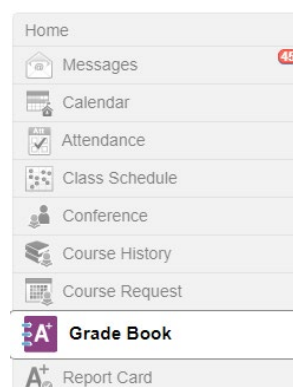
NOTE: Click the drop-down arrow in the upper-right corner to view a different grading period.

Report Card

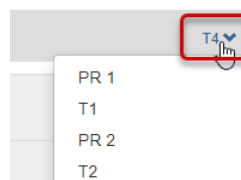
ID	Department	Course ID	Course Title	Section	College Prep	Credit	Comments
1	Language Arts	10101	AP/IB/APC Language I	Yes	1.000		
2	Language Arts	10102	English I		1.000		
3	Math	11143	Algebra I-A		1.000		
4	Math	11144	College Algebra I		1.000		
5	Math	10103	Math - Gen I		0.000		
6	Math	10104	Math - Gen I		0.000		
7	Performing Arts	14101	Band/Instrument	Yes	1.000		Notes - 10/24/19 (4)
8	Performing Arts	14102	Band/Instrument		1.000		Currently enrolled
9	Science	12101	Chemistry		1.000		Pre-req not met (12201 or 12202 or 12203)
10	Social Studies	12201	World History		1.000		
Total						8.000	

ID	Department	Course ID	Course Title	Section	College Prep	Credit	Comments
1	Math	20101	College Math	Yes	1.000		
2	Career/Tech	20102	Introduction to Robotics	Yes	1.000		
3	Career/Tech	20103	Criminal Justice	Yes	1.000		
Total						3.000	

Subject Area	Required	Completed	In Progress	Credit Not Requested Courses	Remaining
Eng Language & Literature HS	4.000	1.000	0.000	1.000	2.000
The Arts or Career & Tech Ed	1.000	1.000	0.000	0.000	0.000
Mathematics HS	4.000	1.000	1.000	0.000	2.000

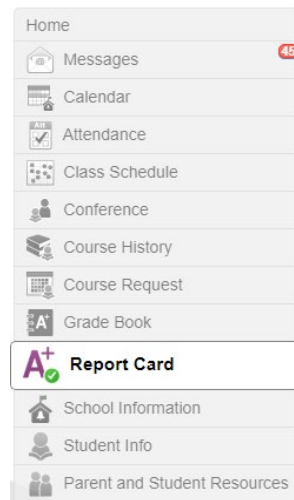


Course	Teacher	Room	Grade Report 4	Final Grade	Missing Assignments	Class Level Resources
Science/Health 6	Amy Krahn	Room: 15	100%	B (86%)	0	
Math 6	Bryan Bruning	Room: 19	98%	C (78%)	0	5



The **Report Card** screen shows grades for each quarter and for periods between quarters.

1. **Reporting Period** - Click drop-down arrow to view a specific grading period.
2. **Progress/Report Card** - Click the link to view or print the report for that term.
3. **Email** - Click a teacher's name to send an email.



REPORT CARD

Student Grades Progress Report 3 1

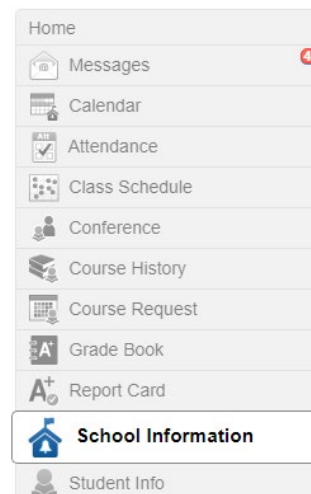
Pioneer Elementary

[Click here to view report card for Progress Report 3](#) 2


1	Science/Health 6 (12806)	Progress Report 3 C
	Amy Krahn 3	
	Room: 15	
	Teacher Ad Hoc Comment:	

School Information

The **School Information** screen displays contact information for that school, including email for the principal, address, phone numbers, and the school's website URL.



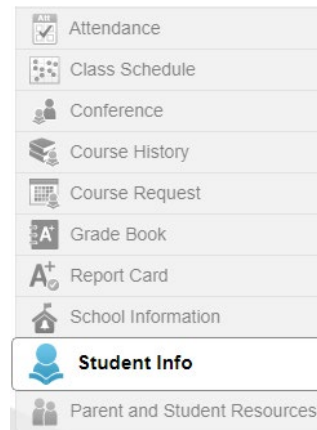
SCHOOL INFORMATION

School Information			
Principal David Snyder 	School Name Pioneer Elementary	Address 6315 W Port au Prince Ln Glendale, AZ 85306	
Phone 623-412-4550	Fax 623-412-4561	Website URL https://www.peoriaunified.org/pioneer	

School Staff Contact List			
Staff Name	Job Title	Phone	Extension
<input type="text" value="Q"/>	<input type="text" value="Q"/>	<input type="text"/>	<input type="text"/>
No data			

Student Info

The **Student Information** screen displays your child's demographic information.



STUDENT INFO

[Edit Information](#)

Student Information							
IN CASE OF EMERGENCY: Names of persons who can assume temporary responsibility							
Orderby	Name	Release To	Relationship	Home Phone	Work Phone	Mobile Phone	Other Phone
	Wiefenich, Danielle	N	Other				602-602-2463
Orderby	Name	Release To	Relationship	Home Phone	Work Phone	Mobile Phone	Other Phone
	Donoghue, Cristine	N	Grandmother				623-628-7314
Orderby	Name	Release To	Relationship	Home Phone	Work Phone	Mobile Phone	Other Phone
	Morphe, Shari	N	Grandfather				623-340-8517
Orderby	Name	Release To	Relationship	Home Phone	Work Phone	Mobile Phone	Other Phone
	Donoghue, Mike	N	Grandfather	602-615-7236			602-615-7236

1. To edit the student information, click the **Edit Information** button located in the upper-left side of the screen.
2. Make any preferred changes, and then click the **Save Changes** button.
3. Your changes must be approved by the school's front office staff.

[Edit Information](#)

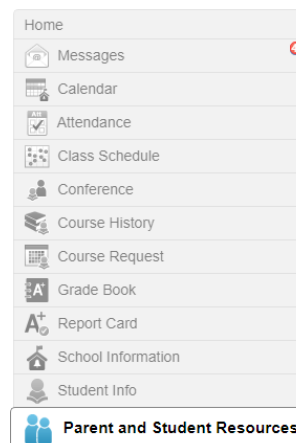
[Save Changes](#)

[Cancel Changes](#)

Changes submitted on 06/30/2020 14:50 PM, are still waiting approval.

Parent and Student Resources

The **Parent and Student Resources** page includes links to College Scholarship Eligibility as well as Student Login Information.



PARENT AND STUDENT RESOURCES

College Scholarship Eligibility

Student login Information

College Scholarship Eligibility

1 Dashboard

2 Notifications

3 Edit Profile

4 Favorites

5 Close \ Return to StudentVUE

Peoria Unified School District
Good morning, 06/30/20

Student Profile

Go Back

Student No.:
Cactus High School

Announcements: No Announcement as of this time.

You have no new notification

Scholarships Demographic Profile Tests Profile FAFSA & Links

Student may be eligible for the following scholarships:

- All About Education Scholarship
- Apply to Colleges - College Board Drawing
- B. Davis Scholarship
- Brockman Scholars Program

1. **Dashboard** - student profile, ID and contact information
 - a. **Scholarships** – eligible scholarships
 - b. **Demographic Profile** – age, GPA, Ethnicity
 - c. **Tests Profile** – test name, type, performance level, score, date taken
 - d. **FAFSA & Links** – dates and link to student aid site
2. **Notifications** – alerts for students
3. **Edit Profile** – students can view their scholarship profile, they cannot edit it
4. **Favorites** – students can set scholarships to save as a favorite
5. **Close \ Return to StudentVUE**

Student Login Information

Clicking the **Student Login Information** link will open a pop-out window with that child's username and password.

PARENT AND STUDENT RESOURCES

College Scholarship Eligibility

Student login Information



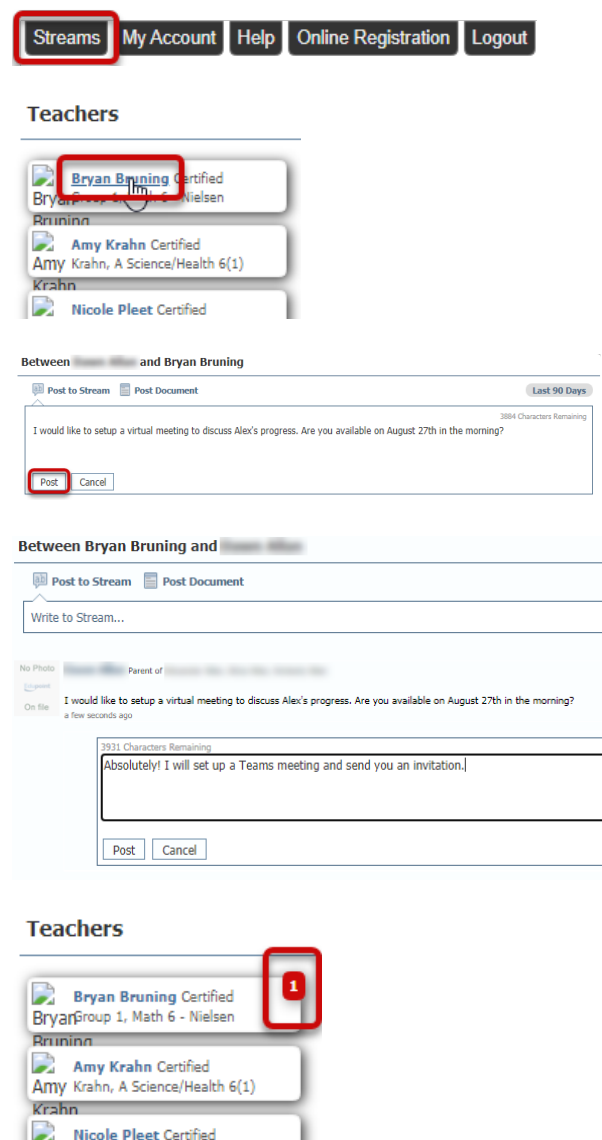
Streams

Sending a Message via Streams

1. Click the **Streams** button in the upper-right corner of the ParentVUE homepage.
2. Click the **name of the teacher** to send a message.
3. Add a message and then click **Post**.

NOTE: The teacher will receive the message on the Streams page and will have the option to respond.

4. When the teacher responds, an alert will appear on the Streams page.
5. Click the teacher's name to view the message.



My Account

1. Click **My Account** in the upper-right corner of the screen.
2. Click **Update Account** to edit personal information.

My Account

Update Account

1 Instructions: Modify your account information below and press Update Account to apply the changes. To change your password click [Change Password](#)

[Update Account](#) [Cancel](#)

Account Detail and Options

2 Personal Information: NOTE - This information is changeable only by the school office staff. Contact the school directly to change your personal information.

Name	User ID QAParent	Home Address	Mail Address Same as Home Address	Phone Numbers * Home: 602-555-1234 * * Indicates primary contact phone
Adult ID				

3 Go Paperless! ☐ I only want to receive my child's report card on-line, do not send me a printed report card

4 Auto Notify: Check the events below for which ParentVUE will e-mail information to you when an event occurs for any of your children.

☐ Attendance *Notify me when my child is tardy or misses a class*

☐ Grades *Notify me when my child's current term grades are posted*

☐ Grade Book *Notify me with my child's grade book scores*

Send Messages Every Sunday

☐ Only Send Messages when Grades are below: %

5 Auto Notify E-Mail: Enter the e-mail addresses (primary is required) that you want all active notifications sent to:

Primary Email:

Email #1:

6 Phone Numbers

Delete	Primary	Type	Phone	Extension	Contact	Listed
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Home	602-555-1234		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

[+](#)

7 Acknowledged Documents

Date	Time	Document (click to download)	Response
No data			

8 Account Access History

Date	Time	Logged In Successful?	IP Address Accessed From
07/07/2020	7:45 AM	Yes	
07/02/2020	10:08 AM	Yes	

1. **Change Password** – Click this link to change the account password
2. **Personal Information** – This information can only be changed by school personnel
3. **Paperless Reports** – click the checkbox to sign up for paperless reporting
4. **Auto Notify** – Set up automatic notifications for attendance, posted term grades, and grade book scores
5. **Auto Notify Email** – Add any emails to which notifications should be sent
6. **Phone Numbers** – add or delete phone numbers as preferred
7. **Acknowledged Documents** – acknowledged documents are not currently available in Peoria School District
8. **Account Access History** – this lists all login attempts by the user

ParentVUE: Frequently Asked Questions (FAQs)

- | | |
|---|--|
| 1. Do I have to register at each school if I have a child in elementary school and another in high school? | <i>ParentVUE offers a single sign-on to view school information for all siblings, regardless of the grade level or school of attendance.</i> |
| 2. Is there a way to contact the teacher or counselor if I have a question about what I see on the screen? | <i>Easy access to communication tools throughout the various ParentVUE screens promotes easy communication between home and school that is necessary for student success. Simply click any teacher link or envelope icon to send an email message. Click the Streams icon to add a message to the discussion thread.</i> |
| 3. Is my child's school information available to anyone on the Internet? | <i>While the website is accessible over the Internet, access is secured via a user name and password. Parents can see information about their children only, and cannot see the records of other students.</i> |
| 4. How can I navigate from one child to another within the same ParentVUE account? | <i>All children linked to a parent in the district will have their first names listed in the menu at the top of the ParentVUE homepage. Click the drop-down arrow and select a child's name to view the information.</i> |