



Kachina Elementary School

“Home of the Cougars”



Kachina Elementary School Site Council Bylaws

I

PHILOSOPHY

The Site Council shall implement the mission, vision, and operating principles of Kachina Elementary school.

MISSION STATEMENT

Kachina meets the needs of students by utilizing best practices and fostering unity among students, staff, parents and community in order for all to realize their potential.

VISION STATEMENT

Empowering each other to engage, learn and achieve together!

OPERATING PRINCIPLES

***Teamwork *Communication *Respect *Professionalism *Consistency**

GOALS

- To improve student achievement by providing a safe and positive learning environment that is responsive to individual students' needs.
- To implement rigorous and relevant instruction.
- To encourage commitment to and involvement by the extended community.

II

COUNCIL MEMBERSHIP

- A. Membership of the Site Council includes representatives from the following, but not limited to:
- Principal
 - Certified staff (2)
 - Parents (2) that are not employed by PUSD
 - Classified representative (1)
 - Students (2) Presidents from Student Council and National Jr. Honor Society
 - Community members (2) Non Kachina parents
- B. Meetings will be held quarterly during the school year unless otherwise scheduled by the Principal.
- C. Selecting Site Council Members
- Representatives will be selected by Kachina administration.
 - Selection of representatives and offices should be completed in September/October of the current school year.
 - Length of term will be one year. Principal may fill any vacancies that occur during the year.

D. Attendance at Site Council Meetings

- Non-Member Attendance - Non-voting members may attend any Site Council meeting and express concerns as recognized for the Principal.
- Member Attendance
Regular attendance or notification of absences is required. Non-attendance for three consecutive meetings may imply an inability to serve.

III

RESPONSIBILITIES

THE SITE COUNCIL WILL

- Promote decisions consistent with school goals, philosophy and mission statement.
- Effectively communicate with and represent the constituency from with the council member was selected.

IV

DECISION MAKING

Consensus occurs when the group reaches a conclusion, which has blended the best ideas into a decision that everyone in the group can support. Council members present shall be deemed sufficient to constitute a quorum for the transaction of any business.

V

PERMANENT SITE COUNCIL RECORDS

The Site Council will maintain all official records which will include meeting dates and minutes.

VI

RELATIONSHIP WITH THE SCHOOL SITE ADMINISTRATOR

The Principal shall be a member of the Site Council. The decisions and recommendations of the Site Council shall be implemented by the Principal.

VII

ENFORCEMENT OF SITE COUNCIL DECISIONS

The Site Council shall make policy for Kachina Elementary School but shall defer to the faculty, staff, and administration on the day to day operations.

VIII

RELATIONSHIP WITH EXISTING SCHOOL ORGANIZATIONS

- A. Site Council will be independent of other community organizations, such as Kachina PTO, and will act in accordance with PUSD school board policies.
- B. The Site Council will cooperate with other site organizations and/or committees, such as Kachina PTO, Student Council and NJHS clubs, to promote the welfare of the school and community.