

PEORIA UNIFIED SCHOOL DISTRICT #11
 6330 West Thunderbird Road
 Glendale, Arizona 85306
 (623) 486-6000

School _____

Today's date _____

CONTRACT FOR RENTAL OF SCHOOL FACILITIES

Name of club/organization _____ Phone _____
 Person in charge _____ Email _____
 Address _____ City _____ Zip _____
 Type of activity/event _____ Admission fees _____
 Dates needed _____

Time in _____ Time out _____ Approximate number of participants _____

Facilities Requested

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> Auditorium | <input type="checkbox"/> Lecture Hall | <input type="checkbox"/> Restrooms | <input type="checkbox"/> Stadium with lights |
| <input type="checkbox"/> Auditorium – rehearsal | <input type="checkbox"/> Multi-purpose room | <input type="checkbox"/> Baseball field with lights | <input type="checkbox"/> Stadium without lights |
| <input type="checkbox"/> Board room | <input type="checkbox"/> Dressing rooms | <input type="checkbox"/> Baseball field without lights | <input type="checkbox"/> Swimming pool |
| <input type="checkbox"/> Cafeteria with kitchen | <input type="checkbox"/> Gymnasium | <input type="checkbox"/> Outside Basketball courts | <input type="checkbox"/> Tennis courts |
| <input type="checkbox"/> Cafeteria without kitchen | <input type="checkbox"/> Home economics room | <input type="checkbox"/> Practice field | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Classroom # _____ | <input type="checkbox"/> Library | <input type="checkbox"/> Softball field | |

Equipment Requested

- | | | | |
|---|--|--|-----------------|
| <input type="checkbox"/> Chairs | <input type="checkbox"/> Podium | Pianos | Other Equipment |
| <input type="checkbox"/> Follow Spot Lighting | <input type="checkbox"/> Projector w/ Screen | <input type="checkbox"/> Concert Grand | |
| <input type="checkbox"/> Microphones | <input type="checkbox"/> Tables | <input type="checkbox"/> Grand | _____ |
| <input type="checkbox"/> PA System | <input type="checkbox"/> Risers | <input type="checkbox"/> Studio | |

Employees Needed

	<u>Quantity</u>	<u>Hours Needed</u>
Custodian	_____	_____
Cafeteria employee	_____	_____
Other	_____	_____

Other special needs/ instructions _____

All applicants must become familiar with and agree to abide by the printed rules and regulations of the Peoria Unified School District concerning the public use of school facilities. The charges are based on the schedule, which is a part of the Manual of Policy of the Governing Board. Payment may be required in advance. In any case, payment must be made within five days after invoice.

 Applicant Signature

 Principal Signature

 District Approval Signature

 Certificate of Insurance Expiration Date

FOR OFFICE USE ONLY		TOTAL AMOUNT DUE
Rental Fee _____	Equipment Charges _____	
Utility Fee (A/C) _____	Personnel Charges _____	

WHITE - DISTRICT OFFICE

PINK - PRINCIPAL'S OFFICE

YELLOW - CUSTOMER