



## **PUSD Paraprofessional Testing information:**

### ***Federal Requirements for Paraprofessional:***

According to federal guidance, an instructional paraprofessional is required to meet the following requirements:

An Associate's Degree, 60 semester hours of coursework documented on an official transcript from an accredited institution of higher education or meets a rigorous standard of quality as demonstrated through the passage of a formal state assessment.

Arizona accepts the following paraprofessional assessments: **ETS ParaPro**

### **Paraprofessional testing for the months of July and August, 2017:**

- **Thursday, July 27 at 3:00 pm**
- **Friday, August 11 at 10:00 am**

### **Paraprofessional Test for the 17/18 School Year September 2017 - June 2018:**

**Paraprofessional test are administered the 1<sup>st</sup> Friday of the month for the 17/18 school year at the Peoria Unified School District's Cholla Annex Center located at 6625 W. Cholla Street, Glendale, AZ 85304. (*SE corner of Cholla Street and 67th Avenue*). *If you are interested in being placed on the testing schedule, please email Carmen Miranda, [cmiranda@pusd11.net](mailto:cmiranda@pusd11.net) , as soon as possible. Seating is limited, and the testing schedule fillc up quickly.***

### **Items to Bring:**

- \$55.00 check or money order (***cash is not accepted***), payable at the time of the test. Checks should be made out to Peoria Unified School District.
- PUSD ID Badge (***only required if you are employed with the district***)
- Government issued picture ID.



- For content categories and the approximate percentage of questions expected in each category: [http://www.ets.org/parapro/test\\_prep/tips](http://www.ets.org/parapro/test_prep/tips)
- For information to assist with test preparation (sample questions and explanations of answers):  
[http://www.ets.org/parapro/test\\_prep/materials/](http://www.ets.org/parapro/test_prep/materials/)
- For an online tutorial that will cover all the steps you need to know to complete the Para Professional Assessment:  
[http://ibt.ets.org/parapro/candidate/tutorial\\_welcome.jsp](http://ibt.ets.org/parapro/candidate/tutorial_welcome.jsp)

To schedule a test session, contact Carmen Miranda at 623-486-6015 or [cmiranda@pusd11.net](mailto:cmiranda@pusd11.net)

**ACT- 1-800-WORKKEY (967-5539)**

- A Pencil and paper exam is offered at Central Arizona College's Corporate Center in Casa Grande and will be administered by appointment only. Registration is required - fee is \$75. Test center is located at 540 N. Camino Mercado in Casa Grande, 85122.
- To set up an appointment contact Barbara at (520) 494-6702 or [barbara.encinas@centralaz.edu](mailto:barbara.encinas@centralaz.edu)
- This exam consists of 3 separate assessments which must all be completed to meet the requirements.
- Math & Reading (55 minutes, must score 5 out of 7), Business Writing (30 minutes, must score 3 out of 7).
- Math & Reading scores are given that day; Business Writing results in one week.
- For information to assist with test preparation (sample questions and explanations of answers): <http://www.act.org/workkeys/practice/>
- Updated 10/2015

For more information on this test in general, visit:  
<http://www.act.org/products/workforce-actworkkeys/>

**Master Teacher's Para Educator Learning Network- 1-800-669-9633**

If you have any questions, please contact Carmen Miranda in Human Resources at 623-486-6015 or email [cmiranda@pusd11.net](mailto:cmiranda@pusd11.net)



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