



Grade 12: Connect

Decide on your post-secondary plan and career goal. Take the actions necessary to reach the goal. Complete necessary applications and next-steps.

- August:** Edit and update your Education Career Action Plan (ECAP) with focus on your post-secondary training. Make sure you are on track for graduation.
- August:** Check the SAT and ACT dates and register to take a fall test if necessary.
- August:** If you will be using the Common Application, get your account set up and link it to your SchoolLinks account.
- August:** Write college essays and/or personal statement if required. Ask an expert reader (college advisor, teacher, or counselor) to edit/review these.
- August:** Update your resume and/or brag sheet and request letters of recommendations from teachers and school counselor.
- All year:** Investigate and apply for scholarships. Check online resources and those in the Career Center.
- August-October:** Make sure to add the colleges you are applying to your college application list in SchoolLinks. Your transcript will be sent for free through your SchoolLinks account.
- September/October:** Attend college fairs, finalize your list of colleges and check for the application deadlines. Early Action, Early Decision and Priority application to many universities is November 1. Stay organized in SchoolLinks College Applications.
- September:** Request your FAFSA account (both student and parent). [Create FAFSA Account](#)
- October:** Complete your FAFSA: [FAFSA Application](#) - opens October 1st, complete as soon as possible.
- September/October:** If your college requires recommendations from teachers and/or your counselor, submit the request to the teacher or counselor at least two weeks in advance to the due date so they have time to complete it before the deadline. Be sure to include a resume or a brag sheet.
- October/November:** Caps and gowns (and other graduation supplies) are usually ordered in the fall.
- October and March:** If you are taking Advanced Placement classes, register for the May exams. Fall and yearlong classes must register in the Fall, spring classes must register once the course begins. Your teacher and counselor can give you more information regarding this.
- November/December:** If you plan to live on campus, check the deadlines for applying for housing and the deposit required.
- December:** It is best to complete all college applications by Dec. 1.
- December – April:** Keep a close watch for college acceptance letters and scholarship offers. Check for any deadlines.
- January/February:** For those interested in the military take the ASVAB and consider which branch of military you are interested in. Many schools offer the ASVAB at the school. See the Career Specialist for more information.
- March:** For those interested in attending community college or technical/trade schools complete applications and any placement testing requirements.



- April/May:** Check the senior calendar at your high school so that you are informed about the Awards and Scholarship events, senior checkout, graduation practice, and the graduation ceremony.
- May:** May 1st is often the deadline for college/university enrollment, submit deposits for enrollment and housing by this date.
- June/July:** Continue to search for scholarships, finish enrollment and housing requirements. Select meal plans if appropriate, meet with an academic advisor and/or complete course selection for college classes.
- Thank the people who wrote your college recommendation letters and let them know the results (where you will be attending)



Utilize your SchoolLinks account to research colleges and post-secondary training opportunities. Make sure to use the College Application section to track your applications and request supporting materials, such as recommendations and transcripts. Complete the following items:

- Update your personalized plan to include your post-secondary goal, career goal, major/training program.
- Complete the Recommendation Letter/Brag Sheet in SchoolLinks
- Update your activities, profile, and resume.
- Setup College Applications in the College Application manager. As you submit applications keep track in the College Application Manager.
- If you are using the Common Application connect your account to SchoolLinks as soon as possible in July/August.
- Complete the College Financing section to estimate and compare college cost.
- Add college acceptance letters and scholarship letters as you receive them. Record college application results in the College Application manager.
- If you are planning to enter the workforce after high school, complete the “Employability Skills” learning unit in the Learning Hub.
- In April or May complete the Senior Year End Activity, The Senior Exit Survey, and set up your Alumni Account. This will include recording your college enrollment decision.

Here is a helpful step by step guide for seniors:

[Senior-Launch-Guide-7.0_ENG_Fillable.pdf](#)

[Senior-Launch-Guide-6.0_Spanish_Fillable_Interactive.pdf](#)