

# NEED A TRANSCRIPT?

Please note that your LHS transcript is different than your Community College transcript if you have taken Dual Enrollment credits. See below for directions on ordering both.

## There are several ways to get a copy of your Liberty transcript:

- ❖ You can download a PDF copy of your transcript online in Student Vue under the Course History tab at the top.
- ❖ If you need an official copy of your transcript sent to a college, please go online to your SchoolLinks account, and request it there. Transcripts will be sent out electronically *for free* through this method. *(this is recommended for quickest delivery to colleges)*
- ❖ You can request an official transcript be sent to colleges electronically for a small fee at [www.parchment.com](http://www.parchment.com)

## How to send your Community College transcript to a college:

- ❖ Go to the Maricopa Community Colleges page at <https://myinfo.maricopa.edu/login?destination=/home>
- ❖ You will need your MEID# and password. If you have forgot it there is an option to reset it there.
- ❖ Click on “Transcripts” and you will be able to view your Unofficial Transcript details (classes, credits, and grades). There is a button on top right to request an Official Transcript be sent.

