

Verify Time

1. Go to the eCampus Virtual School home page: <http://www.peoriaunified.org/ecampus> and click on the “Parent Verify” link on the left hand menu.

Overview
 Check Grades
 Parent Verify 
 Student Email
 Student Track

2. Enter your parent username password. (*Parent username is the student’s username and default password is set to abc123.*)

User Name:

Password:
 Case Sensitive

[Log In](#)

3. You will then see a screen that shows the course your student is enrolled in and an eCampus Announcements section that we update periodically. Click on the name of the course.

eCampus Announcements

READ ME: You have a two-week window to edit/enter time (current and previous week). If you forgot to log time and it is outside the two-week window, then email your teacher with the date(s) and the time that needs to be recorded.

Also, you need to log a minimum of 400 minutes each week for each eCampus course you are enrolled in. Finally, your parent/guardian should be verifying your time each week. They can contact our office at 623-412-6476 if they have any questions about verifying time.

Section	Course Name	Teacher Name	Teacher Email	Start Date	End Date
12600V-2	Environmental Science	<input type="text"/>	<input type="text"/>	01/14/2015	05/21/2015

4. Next, you will see a three column table with the week, the minutes for the week, and a link called, “Verify Time.” At this point, if the time is correct, simply click on the “Verify Time” link. You will then see the link change to the words, “Undo Verification.”

Before Verification

	Week	Weekly Minutes	
	08/13/2012	41	Verify Time
	08/20/2012	202	Verify Time

After Verification

	Week	Weekly Minutes	
	08/13/2012	41	Undo Verification
	08/20/2012	202	Undo Verification

5. If the time is incorrect, you need to have your student enter their time on the student tracking system. Then, after they have entered the time, you can log back into the Parent Verification system and then verify their time. If you already had verified their time, just click on the link, "Undo Verification." Then, once the time is correct, click on the "Verify Time" link again.



6. Finally, all students will be required to submit a final report that shows total time spent on the course. Please make sure your student prints the report as you and your student will have to sign the report. This is a requirement to exit the course and will be collected when your student takes their in-person final exam.

Peoria Unified School District
Every Student. Every Day. Prepared to Meet Tomorrow.

eCampus Minutes Report

Student Name: Cake, JESSICA Student ID: XXXXXXXXXX

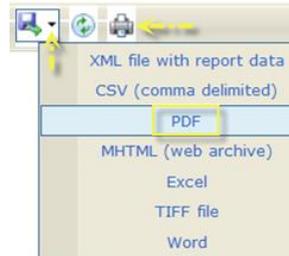
Course Name: Algebra I Term Number: 1 Term Start Date: 8/8/2012
Term End Date: 10/3/2012

Week	Weekly Minutes
8/13/2012	41
8/13/2012	41
8/13/2012	41
8/13/2012	41
Total Minutes	13116

By signing below, I certify that the above information is true and correct to the best of my knowledge.

Parent Signature Date Student Signature Date

7. Use the print button located at the top right to print the report. **NOTE:** Other browsers (Chrome, Safari, and Firefox) may not display the print button. Use the drop down arrow next to the disk to save as a PDF.



IMPORTANT: Your student can edit time for the previous and current week. However, any time prior to that cannot be edited, so please login and verify your student's time each week.