



Kellis Community Booster

Meeting Minutes

Date | time 02/15/2022 | 5:00pm | Meeting called to order by Cammie Essam

Cammie Essam, President • Kelly Ward, Vice President • Maribel Figueroa, Treasurer • Dominique Zapien, Secretary
Shawn Duguid, Administrative Representative • Richard Schumacher, Teacher Liaison

Meeting Called to Order: 5:08pm

In Attendance

Cammie Essam, Kelly Ward, Maribel Figueroa, Shawn Duguid, Liz Samora, Heidi Miller, Gloria Puffer,
Terry Shamley

Approval of Minutes

1/20/2022 Meeting Minutes approved

Administrative Report

Winter sports are coming to an end. RSK has five wrestlers going to State. Spring sports are kicking off.
Almost, Maine performance taking place in the Black Box Theatre March 8, 9 and 10.
American College Test (ACT) preparation classes are scheduled and available to all Juniors.

Teacher Requests

Ten \$25 gift cards have been discussed. Will review official request at the next meeting.
Teacher Appreciation Week – Will review request at the next meeting.

Treasurer Report

No change in financials since 01/20/2022 meeting.
Kelly, Maribel and Cammie will need to schedule a time at the bank for deposit.

Current Business

- McDonald's Fundraiser – Cammie will request a day the week of 02/28/22
- The Booster is required to file an annual report with the Arizona Corporation Commission. This is currently late and should be completed as soon as possible

Kellis Community Booster

Meeting Minutes

New Business

- Explore co-fundraising with other clubs
 - Explore ways to improve communications regarding events and fundraising opportunities
 - I.R.S. filings must be completed for 2021 and 2022. Liz Samora offered assistance with online filing based on her experience with the Baseball Booster Club.
 - ACC Annual Report was due 7/21/2021.
-

Action Items

- Shawn to post Meeting Minutes on the Booster website
 - Shawn to provide contacts for other Booster Clubs
 - Cammie to investigate ACC filing
 - Cammie to investigate filing with I.R.S. for 2021
 - Cammie to reach out to McDonald's manager regarding February event
 - Cammie to reach out to Wetzel Pretzel regarding dates and times available
-

Next Meeting

March 7, 2022, 5:00pm

Meeting Adjourned Time: 6:10pm
