



# Kellis Community Booster

## Meeting Minutes

Date | time 11/15/2021 | 4:30pm | Meeting called to order by Cammie Essam

Cammie Essam, President • Kelly Ward, Vice President • Maribel Figueroa, Treasurer • Dominique Zapien, Secretary  
Shawn Duguid, Administrative Representative • Richard Schumacher, Teacher Liaison

Meeting Called to Order: 5:04pm

### In Attendance

Cammie Essam, Kelly Ward, Maribel Figueroa

### Approval of Minutes

10/18/2021 Meeting Minutes approved

### Administrative Report

No report was given.

### Teacher Requests

No requests were presented.

### Treasurer Report

Date	Description	Category	Credit	Debit	Balance	Signed Off by	Method of Distribution	File Date
9/9/2020	McTeacher McDonald's	Cash Donations	\$27.00		\$27.00	Kat Gatrost	Cash - Donation	11/9/2020
9/9/2020	McTeacher McDonald's	Fundraiser	\$763.60		\$790.60	Kat Gatrost	Check - Donation	11/9/2020
1/7/2021	Check Printing Charge	Checks Order		\$34.00	\$756.60	Voting Members	Direct Charge to Bank Account	1/19/2021
10/1/2020	Teacher's Request (Staff appreciation snack bags)	Pyrum, Stefanie		\$22.91	\$733.69	Landa Tartaglio / Maribel Figueroa	Check - In Person	1/29/2021
1/8/2021	Teacher's Request (Student & Mentor Teachers Luncheon)	Landa Tartaglio		\$75.00	\$658.69	Jeff Wooten / Maribel Figueroa	Check - In Person	1/29/2021
1/5/2021	Desert Diamond Casinos	Donation	\$25,000.00		\$25,658.69	Maribel Figueroa / Raul B	Check - Donation	1/28/2021
10/21/2020	Peter Piper Pizza Fundraiser	Fundraiser	\$222.74		\$25,881.43	Maribel Figueroa	Check - Donation	2/4/2021
2/4/2021	Teacher's Requests (transparency sheets and incentives)	Pyrum, Stefanie		\$46.71	\$25,834.72	Maribel Figueroa / Raul B	Check - In Person	2/8/2021
4/8/2021	McDonald's Fundraiser Prices	Richard Schumacher		\$28.76	\$25,805.96	Maribel Figueroa / Dominique Zapien	Check - In Person	4/8/2021
3/10/2021	McTeacher McDonald's	Cash Donations	\$61.00		\$25,866.96	Maribel Figueroa	Cash - Donation	4/10/2021
3/10/2021	McTeacher McDonald's	Fundraiser	\$595.17		\$26,462.13	Maribel Figueroa	Check - Donation	4/10/2021
4/7/2021	15 Cases of Waters for Prom (Approved on 4/1/21)	Request		\$45.97	\$26,416.16	Voting Members	Debit	4/7/2021
4/29/2021	Teacher Appreciation Week - Luncheon (Approved on 4/1/21)	Request		\$500.00	\$25,916.16	Voting Members	Check - In Person	5/5/2021
5/5/2021	Lunde's Peoria Volkswagen	Donation	\$250.00		\$26,166.16	Maribel Figueroa / Stefanie Pyrum	Check - Donation	5/5/2021
5/6/2021	Casino Donation Transfer to Kellis for Technology Assistance	Donation Transfer		\$25,000.00	\$1,166.16	Maribel Figueroa / Dominique Zapien	Check - In Person	5/6/2021
9/14/2021	Teacher's Request (purple ribbons, pins, popcorn bags)	Pyrum, Stefanie		\$55.72	\$1,110.44	Maribel Figueroa / Dominique Zapien	Check - In Person	9/22/2021
10/5/2021	Homecoming Game - Taco Sale	Donation	\$60.00		\$1,170.44	Maribel Figueroa	Cash - In Person	10/5/2021

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### Current Business

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- Chipotle Fundraiser – December 1, 2021
- Desert Diamond Casino - Reach out to learn if interested in donating in 2022
- McDonald's Fundraiser – Early 2022
- Calendar Fundraising – February 2022

### New Business

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- Donation Letter Request: Bryan McNeil donation of medals and coins leftover from 2020 volleyball season
- Promoting Chipotle Fundraiser to maximize the 33% give back
- Distribution of Donation Solicitation Letter
- Future Meetings

### Action Items

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- Shawn to investigate creation of QR Code
- Shawn to send future meeting notices
- Cammie to investigate promoting Chipotle via announcements, parent and student email, RSK events, flyers, social media
- Cammie to send Suzanna Hernandez the Donation Solicitation letter.
- Shawn – how to distribute Donation Solicitation Letter

### Next Meeting

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December 13, 2021, 5:00pm

Meeting Adjourned Time: 5:46pm

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